

# Event Partners s.r.o

## Privacy Policy

### related to General Data Protection Regulation (GDPR)

last updated November 22, 2022

Any reference to "We," "Us," "Our" or „EP“ is to Event Partners s.r.o. the agency, who is an organizer of conferences, social and cultural events.

Any reference to "Our websites" is to website <https://www.conference.cz>

Any reference to "You" and "Your" is to you as an individual user of our products, websites, and web applications.

This policy does not apply to websites that EP does not own or control. It does not apply to websites operated by organizations or groups who associate themselves in any way with EP. It does not apply to any other Internet websites including those that contain hypertext links to <http://www.conference.cz>.

---

### SECURITY OF INFORMATION AND PERSONAL DATA

EP is committed to protecting the security of your personal data. We use a variety of security technologies and procedures, such as a 128/256-bit encryption and password protected documents to help protect your personal data from unauthorized access, use or disclosure. For example, We store the personal data you provide on computer systems that have limited access and are in controlled facility. When We transmit confidential data over the Internet, We always protect it through the use of encryption.

Our website have security measures in place to protect against the loss, misuse, and alteration of the information under our control. We have taken the necessary steps to provide a secure server for transmission of sensitive data to and from Our websites. We encrypt all data transmitted through our secure web server so no one else can read it.

### OUR RETENTION OF PERSONAL DATA

EP retains personal data for as long as necessary to provide the services and fulfill the transactions you have requested, to provide relevant services, or for other essential purposes such as complying with all federal, state, and local legal obligations, resolving disputes, and enforcing our agreements. Because these needs can vary for different data types in the context of different products, actual retention periods can vary significantly.

### PERSONAL DATA WE COLLECT

CP collects data to operate effectively and provide you the best experiences with our products and services. You provide all of this data directly, such as when you register to attend an event organized by Us, or book an accommodation through Our website. No other information is gained by Us indirectly through the use of technologies such as cookies and log files used for website operations.

We also obtain data from third parties. We protect data obtained from third parties according to the practices described in this statement, plus any additional restrictions imposed by the source of the data. You have choices about the data we collect. When you are asked to provide personal data, you may decline; however, if you choose not to provide data that is necessary to provide a product or feature, you may not be able to use that service, product, or feature. The data We collect can include the following:

**Name and contact data.** We collect your first and last/family name, email address, postal address, phone number, and other similar contact data.

**Passport data, date of birth, duration of stay, hotel name, room type, accompanying person** (*applies only to electronic form „REQUEST FOR LETTER OF INVITATION“ and/or „ACCOMMODATION FORM“*). We only require such data in order to issue an invitation letter or to book a requested room for you.

**Demographic data.** We collect data about you such as your educational background, gender, country, and preferred language.

**Payment data.** For security reasons, We do not collect or store all data necessary to process your payment (e.g., a credit card number and the security code associated with your payment instrument).. All data required by Our bank to proceed your payment is stored only by the bank itself, on its secured web servers, according to their respective policies. To identify your payment, We only have access to last four digits of your credit card, date, time, amount and status of your payment.

**Exceptions:** Only in case of repeated unsuccessful payment request via internet payment gate of our bank, we may individually ask you through e-mail for your credit card details (e.g., a credit card number, its validity, cvc code) in order to manually charge your card on a physical terminal. In these rare cases, we always advise you in advance on how to send these details securely via internet.

**Device and usage data.** We collect data about your device and how you and your device interact with EP and our products. This data helps Us to diagnose problems in the products you use and to improve Our products and provide solutions. For example, We collect the following:

- Device and connectivity configuration data. We collect data about your device and the network you use to connect to our products, including data about the operating systems and web browser used, IP address, regional and language settings.
- Error reports and performance data. We collect data about the performance of the products and any problems you experience with them.

We also collect information you provide to us and the content of messages you send to Us via e-mail to our domain [\\*@conference.cz](mailto:*@conference.cz). However, when you contact us, such as for customer support, phone conversations with our representatives will not be monitored or recorded.

#### **HOW WE USE YOUR PERSONAL DATA**

EP uses your data only to fulfill EP's purpose and mission, which comprises of the following:

**Communications.** We use the data we collect from you to communicate with you and our client. For example, We may contact you by phone or email or other means to inform you about the status of your registration, inform you about an upcoming event, invite you to participate in a survey.

#### **REASONS WE SHARE PERSONAL DATA**

We share your personal data with your consent or as necessary to complete any transaction or provide any product or service you have requested or authorized. We also share data with affiliates and subsidiaries controlled by EP, with vendors working on our behalf, when required by law or to respond to legal process, to protect our customers, to protect lives, to maintain the security of our products, and to protect the rights or properties of EP.

E-mail addresses are never released to third parties without your express consent, as a matter of EP policy.

## **HOW TO CONTROL YOUR PERSONAL DATA**

If you wish to delete certain personal data collected by EP, you can always contact EP at [martin.lonek@conference.cz](mailto:martin.lonek@conference.cz). We will respond to requests to access or delete your personal data within one month.

## **SUBJECT ACCESS RIGHTS**

You will have the right to be provided with a copy of all personal information we hold about you. To request this information, you must submit a written request to [martin.lonek@conference.cz](mailto:martin.lonek@conference.cz).

## **DATA PORTABILITY**

You can request that your personal data is transferred directly to another “data controller” at any time. To request this information, you must submit a written request to [martin.lonek@conference.cz](mailto:martin.lonek@conference.cz).

## **RIGHT TO REQUEST A CORRECTION**

You can request that we correct or update your personal data at any time to ensure that your information is accurate and up to date. To request corrections, you must submit a written request to [martin.lonek@conference.cz](mailto:martin.lonek@conference.cz)

## **RIGHT TO BE FORGOTTEN**

We may be required to archive your personal information; however, We will not retain personal data for longer than is necessary for the purpose We obtained it. You have the right to request that we delete your personal information in certain circumstances, i.e., where the purpose for collecting your personal information no longer exists and We are not obligated by legal reasons to retain all or any part of your personal information.

## **OUR RIGHT TO CHANGE THIS PRIVACY POLICY**

This Privacy Policy may be updated periodically and without prior notice to you to reflect changes in our online information practices. We will indicate at the top of the statement when it was most recently updated. We recommend that you visit our Privacy Policy page whenever you visit Our websites so that you are aware of any changes.

## **CONTACT EP**

If you have any concerns, comments, or questions about this privacy policy, please contact EP.

## **Event Partners s.r.o.**

*Tel:* (+420) 224 262 109 , *Fax:* (+420) 226 531 809

[www.conference.cz](http://www.conference.cz)

*Office and Billing address:* Ryzlinkova 2227/2a, 182 00 Prague 8 - Liben, Czech Republic

*Tax No.:* CZ 24 81 07 20